

# RIVER ROCK DENTAL

## PATIENT REGISTRATION AND MEDICAL HISTORY

(PLEASE PRINT – ALL SECTIONS ARE REQUIRED)

**Date** \_\_\_\_\_

### **Patient**

First Name \_\_\_\_\_ Middle Initial \_\_\_\_\_ Last Name \_\_\_\_\_ Preferred Name \_\_\_\_\_  
Street Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
E-mail \_\_\_\_\_ Patient Social Security # \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_  
Sex  M  F Age \_\_\_\_\_ Birthdate \_\_\_\_\_ Home Phone (\_\_\_\_\_) \_\_\_\_\_  
 Married  Widowed  Minor Cell Phone (\_\_\_\_\_) \_\_\_\_\_ Carrier: \_\_\_\_\_  
 Single  Separated  Divorced  
If patient is a child, what is his/her weight? \_\_\_\_\_  
Employer/School \_\_\_\_\_ Occupation \_\_\_\_\_  
Address \_\_\_\_\_ Work Phone (\_\_\_\_\_) \_\_\_\_\_ Ext: \_\_\_\_\_

### **Spouse / Parent**

Spouse/Parent Name \_\_\_\_\_ Spouse/Parent Birthdate \_\_\_\_\_  
Spouse/Parent Employed by \_\_\_\_\_ Spouse/Parent Social Security # \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

### **Responsible Party**

Who is responsible for this account? \_\_\_\_\_ Relationship to Patient \_\_\_\_\_ SS# \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_  
Name of Dental Insurance Company \_\_\_\_\_ Group Number \_\_\_\_\_  
In case of emergency, who should be notified? \_\_\_\_\_ Phone (\_\_\_\_\_) \_\_\_\_\_

**How did you hear about our office?**  **Flyer**  **Radio**  **Phone Book**  **Internet**  **Friend (Name: \_\_\_\_\_)**  **Other** \_\_\_\_\_

### **MEDICAL HISTORY**

Has the patient ever had any of the following? (check all boxes that apply):

- |   |   |  |
|---|---|--|
| <input type="checkbox"/> Allergies                                      | <input type="checkbox"/> Epilepsy                   | <input type="checkbox"/> Ulcer               |
| <input type="checkbox"/> Arthritis                                      | <input type="checkbox"/> Headaches                  | <input type="checkbox"/> Psychiatric Care    |
| <input type="checkbox"/> Artificial Heart Valves or Joints, Screws, etc | <input type="checkbox"/> Heart Murmur/Problems      | <input type="checkbox"/> Radiation Treatment |
| <input type="checkbox"/> Back Problems                                  | <input type="checkbox"/> Hemophilia                 | <input type="checkbox"/> Recent Weight Loss  |
| <input type="checkbox"/> Bleeding Abnormally/Blood Disease              | <input type="checkbox"/> Hepatitis or liver disease | <input type="checkbox"/> Respiratory Disease |
| <input type="checkbox"/> Nervous Problems                               | <input type="checkbox"/> Jaundice                   | <input type="checkbox"/> Rheumatic Fever     |
| <input type="checkbox"/> Cancer   | <input type="checkbox"/> Pacemaker                  | <input type="checkbox"/> Sinus Problems      |
| <input type="checkbox"/> Chemical Dependency                            | <input type="checkbox"/> High Blood Pressure        | <input type="checkbox"/> Special diet        |
| <input type="checkbox"/> Circulatory Problems                           | <input type="checkbox"/> Low Blood Pressure         | <input type="checkbox"/> Stroke              |
| <input type="checkbox"/> Congenital Heart Lesions                       | <input type="checkbox"/> HIV/AIDS                   | <input type="checkbox"/> Swollen Neck Glands |
| <input type="checkbox"/> Diabetes                                       | <input type="checkbox"/> Mitral Valve Prolapse      | <input type="checkbox"/> Venereal Disease    |

Physician's Name \_\_\_\_\_ Date of Last Physical \_\_\_\_\_

Are you under the care of a physician?  Yes  No For what condition(s)? \_\_\_\_\_

Are you taking any medication at this time? \_\_\_\_\_ If so, what? \_\_\_\_\_

Do you have any drug allergies or have you ever had an adverse reaction to any medication or anesthesia?  Yes  No

If so, what? \_\_\_\_\_

Have you ever responded adversely to medical or dental treatment?  Yes  No

Have you ever taken any of the group of drugs collectively referred to as "fen-phen"?  Yes  No

**Women:** Are you pregnant?  Yes  No If yes, what is your due date \_\_\_\_\_

Are you nursing?  Yes  No Are you taking birth control pills?  Yes  No

Is there anything else we should know about your medical history? \_\_\_\_\_

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## MINOR/CHILD CONSENT

I am the parent, guardian, or personal representative of

\_\_\_\_\_  
**Please Print Name of Minor/Child**

I am not legally prohibited from signing this consent. By signing below, I request and authorize the River Rock Dental staff to perform necessary dental services for the above named child, including but not limited to x-rays, emergency treatment, and administration of anesthetics which are deemed advisable by the doctor, whether or not I am present when the treatment is rendered.

\_\_\_\_\_  
Signature of Patient or Guardian

\_\_\_\_\_  
Date

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## BENEFITS ASSIGNMENT AND RELEASE

I certify that I and/or my dependent(s) have dental benefits through

\_\_\_\_\_  
**Name of Dental Benefit Company(ies)**

I assign directly to THE DOCTORS OF RIVER ROCK DENTAL, P.C. all dental benefits, if any, otherwise payable to me for services rendered. I understand that I am financially responsible for all charges whether or not paid by the benefit company. I authorize the use of my signature on all insurance submissions.

The above-named doctors may use my or my minor/child's health care information and may disclose such information to the benefit company(ies) named above and their agents for the purpose of obtaining payment for rendered services and determining insurance benefits or the benefits payable for related services.

\_\_\_\_\_  
Signature of Patient or Guardian

\_\_\_\_\_  
Date

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## FINANCIAL AGREEMENT

I acknowledge that all payment are due at the time of treatment, unless other arrangements are made in advance. I agree that parents, guardians or personal representatives are responsible for all fees for treatment of a minor/child. I accept full financial responsibility of all charges for services or items provided to me or the patient. I understand that filing a claim with my dental benefit company does not relieve me from my responsibility for the payment of all charges.

\_\_\_\_\_  
Signature of Patient or Guardian

\_\_\_\_\_  
Date

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## CERTIFICATION

The information provided on this form is complete and correct to the best of my knowledge. I understand that it is my responsibility to inform my doctor prior to my treatment or treatment of my minor child if there has been any change in health condition.

\_\_\_\_\_  
Signature of Patient or Guardian

\_\_\_\_\_  
Date

# **OFFICE POLICIES**

## **I. CONFIRMATION**

1. As a courtesy, River Rock Dental will contact the patient prior to the appointment to remind him or her about the scheduled time, and answer any questions he or she may have.
2. If the patient is not contacted, he or she will still be expected to come to their appointment on time.

### **How do you prefer to be contacted? Check one:**

<input type="checkbox"/>	Phone	- Please circle one:	Home	Work	Cell
<input type="checkbox"/>	Text	- Cell Phone Number (____)	Service Carrier _____		
<input type="checkbox"/>	Email	- Address	_____		

## **II. INSURANCE**

River Rock Dental will help with insurance submission as a courtesy. However, we expect the patient or guardian to know the coverage and the limitations on the policy. It is the patient or guardian's responsibility to make sure that all balances are paid in full.

## **III. BROKEN APPOINTMENTS**

1. A broken appointment is defined as:
  - a. A patient not showing for an appointment, or showing too late for treatment to be done.
  - b. An appointment cancelled with less than 24 hours notice.
2. After three (3) broken appointments, the patient may be ineligible to be seen in this office again. If necessary, we will send the records to the doctor of the patient or guardian's choice.

## **IV. RESPECT**

We expect our office to treat all persons with respect. Our office expects the same in return from all persons. Therefore, if any person uses offensive language, inappropriate volume, or other non-professional treatment of the office staff, he or she may be asked to no longer receive treatment at our office. The records can be sent to an office of the patient or guardian's choice.

## **V. COLLECTIONS**

If, for any reason, we must resort to collecting money owed to River Rock Dental either through a collection agency or some other means, the patient or guardian will be responsible to pay all collection fees and/or interest charged for past due accounts. Unpaid balances may be assessed a monthly charge of three percent (3%).

## **VI. HIPPA**

River Rock Dental complies with all government privacy regulations. At the patient or guardian's request, he or she has been given the opportunity to review the HIPPA Privacy Policy Act.

**I have read, accept, and will comply with all of the above information provided by River Rock Dental.**

\_\_\_\_\_  
Signature of Patient or Guardian

\_\_\_\_\_  
Date